



**DAMERELL EARWAKER PROPERTY MANAGEMENT**

**MREINZ** – A member of the Ray White Group

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## TENANCY APPLICATION

PROPERTY APPLYING FOR: \_\_\_\_\_

DATE YOU WOULD LIKE TO MOVE IN: \_\_\_\_\_

LENGTH OF LEASE REQUIRED: \_\_\_\_\_

**PERSONAL DETAILS:**

SURNAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE INITIAL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PASSPORT / DRIVERS LICENSE NO: \_\_\_\_\_ (Copy attached)

COUNTRY OF ORIGIN: \_\_\_\_\_

PHONE: HOME: \_\_\_\_\_ WORK: \_\_\_\_\_ MOBILE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ ARE YOU A SMOKER? Yes / No

DO YOU HAVE ANY PETS? Yes / No If yes what animals:-----

CAR REGISTRATION: \_\_\_\_\_

**WORK DETAILS IN NEW ZEALAND:**

NAME OF EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

CAN WE CONTACT YOUR EMPLOYER FOR A REFERENCE? Yes / No

IF YES PLEASE PROVIDE DETAILS OF PERSON TO CONTACT: \_\_\_\_\_

**OTHER OCCUPANTS – WHO ELSE WILL BE LIVING WITH YOU:**

FULL NAME: \_\_\_\_\_ AGE: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

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**NEXT OF KIN LIVING IN NEW ZEALAND (This must be completed for use in case of emergency):**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

RELATIONSHIP TO YOU: \_\_\_\_\_

**CLOSE FRIEND OR REFEREE IN NEW ZEALAND:**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

RELATIONSHIP TO YOU: \_\_\_\_\_

**CURRENT TENANCY DETAILS:**

CURRENT ADDRESS: \_\_\_\_\_

LENGTH OF TIME AT THIS ADDRESS: \_\_\_\_\_ RENT PAID: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

LANDLORD'S NAME/AGENCY: \_\_\_\_\_

LANDLORD'S CONTACT PHONE NUMBER/EMAIL ADDRESS: \_\_\_\_\_

**STUDENTS – PLEASE STATE WHERE & SUBJECT YOU ARE STUDYING:**

NAME OF LEARNING INSTITUTION: \_\_\_\_\_

SUBJECTS BEING STUDIED: \_\_\_\_\_

LENGTH OF COURSE: \_\_\_\_\_ TIME LEFT TO END OF COURSE: \_\_\_\_\_

CONTACT AT INSTITUTION: \_\_\_\_\_

**INSURANCE & FAST CONNECT**

**Insurance:**

We recommend that tenants obtain their own contents and personal liability insurance.

**Fast Connect:**

To save you time when you are moving house Fast Connect can assist you by arranging your utility connections. This is a free service and there is no obligation.

Phone: 0508 88 55 99 Agent Code: 1278Z Web: [www.fastconnect.co.nz](http://www.fastconnect.co.nz)

**PRIVACY STATEMENT**

**PRIVACY DISCLOSURE STATEMENT**

We are an independently owned and operated business. We are bound by the Privacy Act 1993. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner’s insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be consider by the owner of the relevant property, or, if considered, may be rejected.

**CREDIT CHECK**

I \_\_\_\_\_ understand that Damerell Earwaker Realty Ltd (DERL) are asking me for personal information about me so as to use Veda Advantage’s credit reporting service to credit check me. I understand that:

- Veda Advantage will give DERL information about me for that purpose
- DERL will give my personal information to Veda Advantage, and that Veda Advantage will hold that information on their systems and use it to provide their credit reporting service.
- When other Veda Advantage customers use the Veda Advantage credit reporting service, Veda Advantage may give the information to those customers
- If I default in my payment obligations to DERL/Landlord, information about that default may be given to Veda Advantage, and Veda Advantage may give information about my default to other Veda Advantage customers

**CONSENT**

I, the applicant, acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My previous letting agents and/or landlords
2. My personal referees
3. Any Tenancy Default Database which may contain personal information about me. I also authorise the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes to.

I authorise the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside New Zealand.

Where Fast Connect is requested by me to arrange for the provision and disconnection services. I consent to Fast Connect disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent personal to Fast Connect disclosing confirmation details to the Agent. I acknowledge that neither Fast Connect nor the Agent accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such with such delay or failure. The Agent has a commercial relationship with Fast Connect. I acknowledge that Fast Connect, the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the connection of a utility service. There is no charge to me for Fast Connect service; normal service providers fees may apply.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

